

# PRINCETON UNIVERSITY SHOP RULES

Hours of Operation:  
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Shop Supervisor:  
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- Shop supervisors and monitors may prohibit shop access or machinery use for any reason.
- No power machinery may be used without documented completion of safety training
- Undergraduates may not work without the supervision of a shop supervisor or monitor. All others are strongly discouraged from working alone.
- Safety glasses (meeting ANSI Z87.1-1989 or later) are required when equipment is in use. Additional protective equipment may be required for certain operations.
- No loose clothing may be worn in the shop—including ties, scarves and loose sleeves.
- Long hair must be contained and pulled back tightly. Long beards must also be contained.
- All jewelry, including rings, necklaces, bracelets and watches must be removed when using power equipment.
- No open-toed shoes may be worn. Long pants are strongly encouraged.
- Report all damaged or malfunctioning equipment to the shop supervisor or monitor. DO NOT use malfunctioning equipment.
- Food and drinks are prohibited.
- Compressed air MAY NOT be used for cleaning skin or clothing. End nozzle pressure of compressed air used for cleaning equipment may not exceed 30 psi.
- Keep aisles, exits and access to emergency equipment clear.
- Clean up before and after each machine use.
- Immediately report all problems or concerns to the shop supervisor or monitor.
- All guards and shields must remain in place during machine operation.

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**To Report an Emergency:**  
**911 from any campus phone**  
**609-258-3333 from a cell phone**